

# Applying for Exemption from Audit

In accordance with the Local Government Audit Law (Section 29-1-601, et seq., C.R.S.), any local government may apply for an exemption from audit if revenues or expenditures for the fiscal year are not more than \$500,000. This means that neither revenue nor expenditures can exceed \$500,000 in the fiscal year.

## General Instructions **READ ALL INSTRUCTIONS BEFORE COMPLETING OR SUBMITTING THIS FORM**

**Exemptions from audit are not automatic.** Every year, in order to be exempt from audit, the local government must complete an Application for Exemption from Audit and submit it to the Office of the State Auditor. An exemption from audit is only granted upon the review and approval of the Office of the State Auditor.

**The application must be received and filed with the Office of the State Auditor within 3 months after the end of the fiscal year.** The application must be received in our office on or before March 31 for governments with a December 31 fiscal year-end. **POSTMARK DATES WILL NOT BE CONSIDERED.**

**The appropriate version of the Application for Exemption from Audit must be used.**

Prior years' forms are obsolete and will not be accepted. Applications submitted on forms other than those prescribed by the State Auditor will also not be accepted.

The application must be fully and accurately completed.

The preparer must sign the application.

The application must be **personally reviewed and approved** by the governing body. Approval is evidenced by one of the following two methods:

1) If the completed application is going to be submitted electronically using **email** or **fax**, the application **MUST** include a resolution of the governing body that states the completed application was personally reviewed and approved by a majority of the body in an open public meeting. The resolution **MUST** include the signatures of a majority of the governing body (see sample resolution).

2) If the completed application is going to be submitted through postal mail (U.S. Post Office, UPS, FedEx), the application must include the original ink signatures of a majority of the governing body. **THE ORIGINAL AND ONE COPY MUST BE SUBMITTED.**

**USE ONLY ONE OF THE ABOVE METHODS WHEN FILING THE APPLICATION.**

The mailing address is:

Office of the State Auditor  
Local Government Audit Division  
225 E. 16<sup>th</sup> Ave., Suite 555  
Denver, CO 80203

The fax number is: (303) 866-4062

The e-mail address is: OSA.LG@state.co.us

Two forms are available:

1) The "**short form**" should be submitted if both revenues and expenditures are less than or equal to \$100,000. **A preparer of the short form must be a person skilled in governmental accounting.**

2) The "**long form**" should be submitted if either revenues or expenditures are greater than \$100,000 but are less than or equal to \$500,000. **A preparer of the long form must be an independent accountant with knowledge of governmental accounting.**

**Please call (303) 866-3338 if you need help completing the Application for Exemption from Audit forms.**

**Important: All Applications for Exemption from Audit are subject to review and approval by the Office of the State Auditor. Failure to file an application or denial of the request could cause the local government to lose its exemption from audit for that fiscal year and the ensuing fiscal year. In that case, an audit shall be required.**

# APPLICATION FOR EXEMPTION FROM AUDIT - SHORT FORM - FOR GOVERNMENTS WITH REVENUES AND EXPENDITURES OF \$100,000 OR LESS

Name of Government:	BROOKLYN METROPOLITAN DISTRICT	For the Fiscal Year Ended December 31, 20 <u>23</u> or fiscal year ended:
Address:	PO BOX 1914	
	LEADVILLE, CO 80461	
Contact Person:	ANDREW PURDY	12/31/2023
Telephone:	970-376-8348	
Email:	INDEPENDENCEREALTY@HOTMAIL.COM	
Fax:		

Return to: Office of the State Auditor  
 Local Government Audit Division  
 225 E. 16th Ave., Suite 555  
 Denver, CO 80203  
 Fax: **303-866-4062**  
 Email: OSA.LG@state.co.us  
 Call (303) 866-3338 if you need help completing this form.

**PLEASE READ THE ABOVE INSTRUCTIONS  
 BEFORE SUBMITTING THE COMPLETED  
 APPLICATION**

Section 29-1-604, C.R.S., outlines the provisions for an exemption from audit. Generally, any local government for which neither revenues nor expenditures exceed \$500,000 in any fiscal year may qualify for an exemption. **If either revenues or expenditures are \$100,000 or greater, but not more than \$500,000, you may NOT use this form. Please use the LONG FORM of this application. If both revenues and expenditures are less than \$100,000 individually, use this short form application for exemption from audit.**

Please review ALL instructions prior to the completion of this form.

**Instructions:**

1. Prepare this form completely and accurately. Please note that there are 11 parts to this form, and all questions must be answered for the application to be considered complete.
2. File this form with the Office of the State Auditor within **3 months** after the end of the fiscal year. For years ended December 31, the form **must** be received by the Office of the State Auditor by **March 31**.
3. The form **must** be completed by a person skilled in governmental accounting.
4. The application must be personally reviewed and approved by a majority of the governing body as evidenced by one of the following methods:
  - a. Resolution of the governing body - application may be emailed, faxed, or mailed.
  - b. Original signatures - application must be mailed. Email or fax will NOT be accepted.
5. The **preparer must sign** the application that is submitted in order for it to be accepted.
6. Additional information may be attached to the exemption at the preparer's discretion.

### CERTIFICATION OF PREPARER

I certify that I am skilled in governmental accounting and that the information in the application is complete and accurate, to the best of my knowledge.

Name:	ANDREW PURDY
Title:	PRESIDENT
Firm Name (if applicable):	
Address:	PO BOX 1914, LEADVILLE, CO 80461
Telephone Number:	970-376-8348
Date Prepared:	11/13/2024

**Preparer Signature (Required): The application will be rejected if not signed by the preparer.**



**PART 2 - REVENUE**

REVENUE: All revenues for all funds must be reflected in this section, including proceeds from the sale of the government's land, building, and equipment, and proceeds from debt or lease transactions. Financial information will not include fund equity information.

Line#	Description	(Omit cents)
2-1	Taxes: Property	\$ 4,764
2-2	Specific ownership	\$ -
2-3	Sales and use	\$ -
2-4	Other (specify):	\$ -
2-5	Licenses and permits	\$ -
2-6	Intergovernmental: Grants	\$ -
2-7	Conservation Trust Funds (Lottery)	\$ -
2-8	Highway Users Tax Funds (HUTF)	\$ -
2-9	Other (specify):	\$ -
2-10	Charges for services	\$ -
2-11	Fines and forfeits	\$ -
2-12	Special assessments	\$ -
2-13	Investment income	\$ -
2-14	Charges for utility services	\$ -
2-15	Debt proceeds	\$ -
2-16	Lease proceeds	\$ -
2-17	Proceeds from sale of capital assets	\$ -
2-18	Fire and police pension	\$ -
2-19	Donations	\$ -
2-20	Other (specify):	\$ -
2-21		\$ -
2-22		\$ -
2-23	<b>TOTAL REVENUE</b> all sources	\$ 4,764

**PART 3 - EXPENDITURES**

EXPENDITURES: All expenditures for all funds must be reflected in this section, including the purchase of capital assets and principal and interest payments on long-term debt. Financial information will not include fund equity information.

Line#	Description	(Omit cents)
3-1	Administrative	\$ 16
3-2	Salaries	\$ -
3-3	Payroll taxes	\$ -
3-4	Contract services	\$ -
3-5	Employee benefits	\$ -
3-6	Insurance	\$ -
3-7	Accounting and legal fees	\$ -
3-8	Repair and maintenance	\$ -
3-9	Supplies	\$ -
3-10	Utilities and telephone	\$ -
3-11	Fire/Police	\$ -
3-12	Streets and highways	\$ -
3-13	Public health	\$ -
3-14	Culture and recreation	\$ -
3-15	Utility operations	\$ -
3-16	Capital outlay	\$ -
3-17	Debt service principal	\$ -
3-18	Debt service interest	\$ -
3-19	Contribution to pension plan	\$ -
3-20	Contribution to Fire & Police Pension Assoc.	\$ -
3-21	Other (specify): taxes	\$ 55
3-22		\$ -
3-23		\$ -
3-24		\$ -
3-25	<b>TOTAL EXPENDITURES</b> all categories	\$ 71

**Note:** If Total Revenue (Line 2-23) or Total Expenditures (Line 3-25) are greater than \$100,000 - **STOP**. You may not use this form. Please use the "Application for Exemption from Audit - Long Form".

**PART 4 - DEBT OUTSTANDING, ISSUED, AND RETIRED**

Please answer the following questions by marking the appropriate boxes.		Yes	No
4-1	Does the entity have outstanding debt?		X
If yes:	Is the debt repayment schedule attached? If no, please explain:		
	Please complete the following debt schedule, if applicable:	Outstanding at end of prior year	Issued during fiscal year
	General obligation bonds	\$ -	\$ -
	Revenue bonds	\$ -	\$ -
	Notes/Loans	\$ -	\$ -
	Leases	\$ -	\$ -
	Developer Advances	\$ -	\$ -
	Other (specify):	\$ -	\$ -

Please answer the following questions by marking the appropriate boxes.		Yes	No
4-2	Does the entity have any authorized, but unissued, debt?	X	
If yes:	How much?	\$ -	
	Date the debt was authorized:		X
4-3	Does the entity intend to issue debt within the next calendar year (2012)?		
If yes:	How much?	\$ -	

Please answer the following questions by marking the appropriate boxes.		Yes	No
4-4	Does the entity have debt that has been refinanced that it is still responsible for?		X
If yes:	What is the amount outstanding?	\$ -	

Please answer the following questions by marking the appropriate boxes.		Yes	No
4-5	Does the entity have any lease agreements?		X
If yes:	What is being leased?		
	What is the original date of the lease?		
	Number of years of lease?		
	Is the lease subject to annual appropriation?		
	What are the annual lease payments?	\$ -	

**PART 5 - CASH AND INVESTMENTS**

Please provide the entity's cash deposit and investment balances.		Amount	Total
5-1	Checking accounts	\$ 26,883	
5-2	Savings accounts	\$ -	
5-3	Certificates of deposit	\$ -	
	<b>Total Cash Deposits</b>		\$ 26,883
	Investments (if investment is a mutual fund, please list underlying investments):		
5-4	LAND	\$ 8,000	
5-5		\$ -	
5-6		\$ -	
5-7		\$ -	
	<b>Total Investments</b>		\$ 8,000
	<b>Total Cash and Investments</b>		\$ 34,883

Please answer the following question by marking in the appropriate box		Yes	No
5-8	Are the entity's deposits in an eligible (Public Deposit Protection Act) public depository (Section 11-10.5-101, et seq. C.R.S.)? If no, please explain:	X	

**PART 6 - CAPITAL ASSETS**

Please answer the following questions by marking in the appropriate boxes.		Yes	No
6-1	Does the entity have land, buildings, and/or equipment?	X	
If yes:	Has the entity performed an annual inventory of property and equipment (capital assets) in accordance with Section 29-1-506, C.R.S.? If no, please explain:	X	
Complete the following table:			
		Balance - Beginning of the year	Additions
		Deletions	Year-End Balance
Land	\$ 8,000	\$ -	\$ -
Buildings	\$ -	\$ -	\$ -
Machinery and equipment	\$ -	\$ -	\$ -
Furniture and fixtures	\$ -	\$ -	\$ -
Infrastructure	\$ -	\$ -	\$ -
Other (explain):	\$ -	\$ -	\$ -

**PART 7 - PENSION INFORMATION**

Please answer the following questions by marking in the appropriate boxes.		Yes	No
7-1	Does the entity have an "old hire" firemen's pension plan?		X
7-2	Does the entity have a volunteer firemen's pension plan?		X
If yes:	Who administers the plan?		
	Indicate the contributions from:		
	Tax (property, SO, sales, etc.):	\$ -	
	State contribution amount:	\$ -	
	Other (gifts, donations, etc.):	\$ -	
	What is the monthly benefit paid for 20 years of service per retiree as of Jan 1?	\$ -	


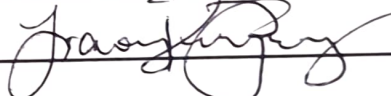
**PART 8 - BUDGET INFORMATION**

Please answer the following questions by marking in the appropriate boxes.		Yes	No
8-1	Did the entity file a 2011 budget with the Department of Local Affairs? If no, please explain:	X	
If yes:	Please indicate the amount appropriated for each fund for 2011:		
	<b>Fund Name</b>	<b>Budgeted 2011 Expenditures</b>	
		\$ -	
		\$ -	
		\$ -	

**PART 9 - TAX PAYER'S BILL OF RIGHTS (TABOR)**

Please answer the following question by marking in the appropriate box		Yes	No
9-1	Is the entity in compliance with all the provisions of TABOR [State Constitution, Article X, Section 20(5)]? If no, please explain:	X	
	<b>Note: An election to exempt the government from the spending limitations of TABOR does not exempt the government from the 3 percent emergency reserve requirement. All governments should determine if they meet this requirement of TABOR.</b>		

PART 10 - GENERAL INFORMATION			
Please answer the following questions by marking in the appropriate boxes.		Yes	No
10-1	Is the entity a newly formed governmental entity?		X
If yes:	Date of formation:		
10-2	Is the entity a metropolitan district?	X	
10-3	Please indicate what services the entity provides:		
10-4	Does the entity have an agreement with another governmental to provide services?		X
If yes:	List the name of the other governmental entity and the services provided:		
10-5	Has the district filed a Title 32, Article 1 Special District Notice of Inactive Status during the year? [Applicable to Title 32 special districts only, pursuant to Sections 32-1-103 (9.3) and 32-1-104 (3), C.R.S.]	Yes	No - N/A
			X
If yes:	Date Filed:		

PART 11 - GOVERNING BODY APPROVAL			
<p>We, the undersigned, certify that this Application for Exemption from Audit has been:            Prepared consistently with Section 29-1-604, C.R.S., which states that a governmental agency with revenue and expenditures of \$100,000 or less must have an application prepared by a person skilled in governmental accounting; Completed to the best of our knowledge and is accurate and true; and Personally reviewed and approved by a MAJORITY of the governing body.</p> <p><b>Note: Please list all current members of the governing body. Original signatures must be provided for a majority of the governing body if the application is mailed, or a resolution may be provided in lieu of original signatures. (Please sign using blue ink.)</b></p>			
	Name (print names of all current members of the governing body)	Date Term Expires	Signatures of a majority of the governing body MUST BE ORIGINAL SIGNATURE IF NO RESOLUTION IS INCLUDED
1	DONALD ANDREW PURDY	2027	
2	TRACY PAUL PURDY	2027	
3			
4			
5			
6			
7			

# RESOLUTION/ORDINANCE FOR EXEMPTION FROM AUDIT

(Pursuant to Section 29-1-604, C.R.S.)

A RESOLUTION/ORDINANCE APPROVING AN EXEMPTION FROM AUDIT FOR FISCAL YEAR 2023 FOR THE **BROOKLYN METROPOLITAN DISTRICT**, STATE OF COLORADO.

WHEREAS, the **DIRECTORS** of **BROOKLYN METROPOLITAN DISTRICT** wishes to claim exemption from the audit requirements of Section 29-1-603, C.R.S.; and

WHEREAS, Section 29-1-604, C.R.S., states that any local government where neither revenues nor expenditures exceed five hundred thousand dollars may, with the approval of the State Auditor, be exempt from the provision of Section 29-1-603, C.R.S.; and

(1)WHEREAS, neither revenue nor expenditures for **BROOKLYN METROPOLITAN DISTRICT** exceeded \$100,000 for Fiscal Year 2023; and

WHEREAS, an application for exemption from audit for **BROOKLYN METROPOLITAN DISTRICT** has been prepared by **ANDREW PURDY**, a person skilled in governmental accounting; and

WHEREAS, said application for exemption from audit has been completed in accordance with regulations, issued by the State Auditor.

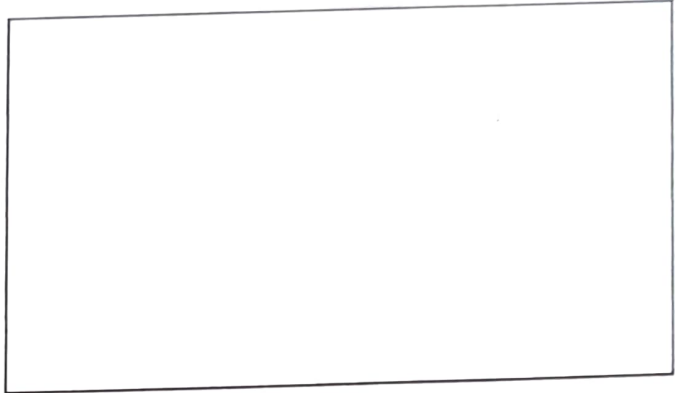
NOW THEREFORE, be it resolved/ordained by the **DIRECTORS** of the **BROOKLYN METROPOLITAN DISTRICT** that the application for exemption from audit for **BROOKLYN METROPOLITAN DISTRICT** for the Fiscal Year ended DECEMBER, 2022, has been personally reviewed and is hereby approved by a majority of the **DIRECTORS** of the **BROOKLYN METROPOLITAN DISTRICT**; that those members of the **DIRECTORS** have signified their approval by signing below; and that this resolution shall be attached to, and shall become a part of, the application for exemption from audit of the **BROOKLYN METROPOLITAN DISTRICT** for the fiscal year ended DECEMBER, 2023.

ADOPTED THIS 14TH day of January, A.D. 2024.

DONALD ANDREW PERRY  
Mayor/President/Chairman, etc.

ATTEST:

TRACY PINE PERRY  
Town Clerk, Secretary, etc.



Type or Print Names of  
Members of Governing Body

Date  
Term  
Expires

Signature

DONALD ANDREW PERRY  
TRACY PINE PERRY

2027  
2027

[Signature]  
[Signature]

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